

**Maine Coast Memorial Hospital  
Administration Policy and Procedure Manual**

**Department:** Administration

**Date Developed:** 3.18.1990

**Date Revised:** 10.1.1996, 11.2002, 8.04,

11.08

**Subject:** Smoking

**Approvals:**

Douglas T. Jones/s

11.08

President/CEO

Date

**Policy Statement:**

Effective November 21, 2002, the use of tobacco products is prohibited on all hospital owned/leased property and grounds. This includes all indoor and outdoor areas (e.g. entry areas, walkways, grassed areas, parking lots, and personal vehicles parked on Maine Coast Memorial Hospital property). The policy also prohibits the use of tobacco products in vehicles owned or leased by Maine Coast Memorial Hospital.

This policy applies to all employees, visitors, patients, physicians, volunteers, vendors, students, tenants, and contracted workers.

**Responsibility:**

Patients will be notified of the policy through appropriate printed material, signage, and verbal notice during admission.

It is the responsibility of managers to educate their employees on this policy. Violation of this policy will be treated like any other policy infraction.

All individuals associated with MCMH have a responsibility to promote this policy and ensure that visitors, patients, and fellow employees are aware that Maine Coast Memorial Hospital is a smoke free campus. Patients or visitors who violate the policy will be reminded of and asked to adhere to the policy by the hospital staff member observing the non-compliant behavior. Security will be notified as the situation requires.

All inpatients who smoke will be offered nicotine replacement therapy and one on one cessation counseling with a tobacco educator or RN who has received training on tobacco use and dependence.